

**BOARD OF SELECTMEN
MINUTES OF MEETING
May 26, 2020**

Present (remotely): Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, and Town Administrator, David Kinney

Absent: Jon Fishman

Chair Dunn read portions of the opening of the agenda regarding the provision for remote meetings during the current state of emergency, including how the public could view and participate in the meeting and that all votes taken during the public proceeding would be taken by roll call.

Selectman Laite read the quote.

1. Citizens' Forum:

There were none submitted via email or on the chat.

2. Administrator's Report:

David Kinney, the Town Administrator, noted:

- That the Budget Committee recommendations matched those of the Board of Selectmen
- Since the Board's last meeting the Governor has issued an executive order regarding property tax matters including the ability to extend deadlines and waive interest. Kinney stated that as nearly two months had passed since the second half property taxes were due and that numerous property owners had now paid interest that his recommendation was to not alter any dates or deadlines
- The gravel roads have been graded
- Absentee ballots will be available mid-June but requests can be submitted now
- Approval has been received for the speed trailer purchase via grant
- Ballots are on order with the printer

3. Meetings & Announcements:

Town Administrator Kinney read the meetings and announcements.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Barrows made a motion, second by Laite, that the Board approve the May 11, 2020 meeting minutes as presented. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

Barrows made a motion, second by Gerritsen, that the Board suspend its meeting as the Board of Selectmen and convene as the Board of Assessors. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

Laite made a motion, second by Barrows, that the Board approve the May 18, 2020 Board of Assessors meeting minutes as presented. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

Gerritsen made a motion, second by Barrows, that the Board adjourn its meeting as the Board of Assessors and reconvene as the Board of Selectmen. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

6. Selectmen Update(s):

Barrows and Dunn – None.

Laite: MCSWC recycling to expand days and materials

Gerritsen – Broadband Committee met with LCI two weeks ago and meeting again on Thursday.

Fishman – Absent

7. Confirm or Amend June 1st Town Office RE-opening Plan:

Barrows made a motion, second by Laite, that the Board confirm our previously established re-opening date for in-person transactions at the town office as June 1, 2020. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

Gerritsen made a motion, second by Laite, that the Town Administrator, after consultation with the Board Chair or in her absence the Vice-Chair, be empowered temporarily close the Town Office to in-person transactions should the pandemic situation warrant closure and that should a temporary closure be enacted that each Board be contacted immediately by the Administrator or the Chair and that a duly noticed public meeting be called within 3 business days after the closure for the Board to review the closure decision. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

8. Countersign Five Town CSD Budget Validation Referendum Warrant:

Gerritsen made a motion, second by Laite, that the Board approve and countersign the Warrant and Notice of Election Calling Five Town Community School District Budget Validation Referendum to be conducted on July 14, 2020. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

9. Treasurer’s and Payroll Warrant(s)-Approve & Sign:

Barrows made a motion, second by Fishman, that the Board approve the Treasurer’s and Payroll warrants. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

10. Adjourn:

Laite commented that he has seen a fair amount of household articles roadside and that he would hate to see the Town become a dumping place. Kinney suggested that if he had a specific concern to bring it to him or the Code Enforcement Officer for investigation.

Barrows made a motion, second by Gerritsen, to adjourn. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

Respectfully submitted,

David B. Kinney
Town Administrator/Town Clerk