

**BOARD OF SELECTMEN
MINUTES OF MEETING
May 29, 2018**

Present: Chair, Ladleah Dunn, David Barrows, Josh Gerritsen, Keryn Laite, Jr., Jon Fishman and Town Administrator, David Kinney

The quote was read by Selectman Laite.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- Absentee Ballots: If anyone would like to vote by absentee ballot, for the June election, please stop by the Town Office during regular business hours.
- Speed Radar: The town has received a speed radar speed sign, which will be placed at different locations around town. Kinney mentioned he would like to put together a formal policy regarding where the speed radar board should be located and how long it should be at each specific location.

Gerritsen asked if the speed sign records the number of cars that go by the sign and the speed of each car.

Kinney explained that this sign can record both the number of cars and the speed of each of the cars that pass by. Kinney has yet to download any of the statistics at this time.

Kinney notified the Town's insurance company and submitted the paperwork to get the grant funding back, since it is a reimbursement program. We are still waiting to receive the check.

- Floats: All of the floats at Breezemere are in, except for the swim float. Kinney mentioned it's time to replace the swim float with the money that was set aside from a couple of years ago.
- Crosswalk signs: Kinney reported that all the crosswalk signs are in.

- Memorial Day: Kinney noted that it was a very successful Memorial Day.

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Barrows made a motion to approve the May 14, 2018 meeting minutes as presented. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.

6. Application for Catered Function by Qualified Catering Organization – Trillium Events, Inc.:

Laite made a motion that the Board approve and sign the Applications for Catered Functions By Qualified Catering Organization as submitted by Trillium Events for functions at the Cellardoor Winery on July 26th, July 28th, August 9th, August 23rd and August 25th. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

The Board thanked Bettina Doulton, Owner of the Cellardoor Winery for attending the meeting.

7. 6:30PM – Public Hearing Town Meeting Referendum Questions:

Gerritsen made a motion that the Board open the public hearing concerning the articles which will be subject to a referendum vote on June 12, 2018. Laite seconded the motion. The motion passed on a 5-0-0 vote.

Kinney stated that June 12th is Election Day at the Lincolnville Central School gymnasium from 8am to 8pm. There are two questions that the Select Board has put forth to be voted upon by secret ballot, which requires a public hearing.

The following articles will be the subject of a referendum vote on June 12, 2018.

Article 4. To vote by secret ballot on the following question:

Shall an ordinance entitled “2018 Amendments to the Town of Lincolnville Harbor Ordinance to Clarify Tender Tie-Up Privileges” be enacted?

Article 5. To vote by secret ballot on the following referendum question:

Shall an ordinance entitled “2018 Amendments to the Town of Lincolnville Land Use Ordinance to Update Shoreland Zoning Provisions” be enacted?”

Chair Dunn asked to hear questions from any opponents or proponents.

There were none.

Gerritsen made a motion that having heard from all members of the public wishing to speak concerning the articles which will be subject to a referendum vote on June 12, 2018 that the Board close the public hearing. Laite seconded the motion. The motion passed on a 5-0-0 vote.

Chair Dunn opened the discussion to any of the Board members that wanted to make a statement regarding the proposed articles.

No discussion followed.

8. Committee Chair and Department Head Update(s):

Harbor Committee: Nicholas Heal, Chair of the Harbor Committee, gave the Board an update on the following:

- Harbor Committee meeting: The last meeting was held on May 17, 2018 at the Town Office.
- Hand rails: The committee had a discussion concerning the hand rails leading to the pier and replacing them with galvanized steel.

Dunn was in favor of the galvanized steel hand rails and suggested getting a couple quotes.

Hutchings also spoke in favor of the galvanized steel hand rails, but was concerned with the expense of replacing them in the future.

The Board thanked Heal for attending the meeting and providing the Board with an update.

Harbor Master: Mike Hutchings updated the Board on the following items:

- Moorings: They're all fixed and up and running as of a week ago. Three of the moorings will need some new chain maintenance next year.
- Floats: All of the floats are in place and the new float was delivered last week. There are currently two old floats that are out of service. Hutchings recommended holding onto the old floats, since there are two tired floats to pick from. They're not worth much; therefore it shouldn't cost a lot to keep them for another year.

Laité recommended looking over the old floats, in order to keep one as a spare float.

Dunn noted that it would make sense to take two old floats and piece together one partially functional float and have it ready to use, if needed.

- Winches: Hutchings replaced the hose on both take-up winches and changed the filters, and now they're up and running.
- Gantry system: Hutchings noted that before we put the new east side float in place with a new wider incline, he was adamant that we put in a new gantry system to pick it up. He's now questioning if it was needed, because the float is wider than the old ones. He mentioned we broke a chain this year, because of a bad storm. The new chain failed because of a bad link, but the rest of the chain is fine. Hutchings suggested putting a preventer rope on during the winter months. No decision was made whether to eliminate the proposed gantry.
- Wash-down Pump: The new water pump is in place and Mike Alley, the town's electrician will have it wired by the end of the week.
- Narrow floats: Dunn noted that the Board had a conversation awhile back about some narrow floats that are currently being housed in the Harbormaster's yard and she wanted to know the status.

Hutchings mentioned that the narrow floats are in his yard and can be made to work. The narrow floats would go in where the east-side takeout winch is and we can run a short ramp over to the other float, which would give us about an additional 40 feet of dock space.

Dunn noted it would be worthy of pursuing a conversation and requested that Hutchings pull together some numbers for the Board.

Kinney stated, "If we're going to cover up more of the State's bottom, we need to amend our Submerge Lands Lease."

The Board thanked the Harbormaster for attending the meeting and providing the Board with an update.

9. Rt. 1 Advisory Committee – Review of Committee Charge:

Kinney reported that last fall, the Board created a new charge for the Rt.1 Advisory Committee. The former committee members expressed interest in being re-appointed. The Board tabled the re-appointments at the last meeting until all Board members could be present to have a discussion. Since the Board was up against deadlines for some of their timelines that were set forth last November, they wanted to review the charge again before appointing people.

Dunn stated, “Given the fact the Town has been without an active Rt. 1 Advisory Committee for a little over a year, and since there have been several verifications made with MDOT, that no projects are currently included within their three year work plan, and with all due respect to the efforts and knowledge that the Rt. 1 Advisory Committee has put into this date, I am going to make the suggestion that until such time that we are on the docket, and we’re presented with Lincolnville’s opportunity to have Rt.1 worked on, I don’t feel that it’s necessary to have an active ad hoc Committee at this time.”

Laite agreed with everything Dunn said.

Gerritsen disagreed with Dunn. He spoke in favor of having an ad hoc Committee, since he would like to see this charge fulfilled, as long as they are willing to appear before the Board.

Gerritsen told the Board that he didn’t see the harm in appointing an ad hoc Committee and felt that he could be more informed on the history of Route 1 and the work that has been put in.

Fishman was more in agreement with Dunn and Laite, because he felt that there isn’t a need for a Rt.1 Committee, at least for the next three years.

Fishman also suggested sorting out some of the issues that would need to be addressed first, in terms of the members of the committee.

Barrows suggested that since there isn’t anything on the docket for the next three years, it would be a waste of the committee’s time to form a committee now.

Dunn told Gerritsen that she would have been inclined to agree with him. However; the Board had the revised charge available for members to be appointed and act on for quite some time, and there wasn’t an interest.

Dunn felt it was unfortunate, since it would have been a useful tool to have such a packet, to preemptively present to the DOT, prior to even any planning happening, but there wasn't any public interest.

Dunn felt confident that when Lincolnville is on the docket for work to be done on Rt. 1, that there will be a number of knowledgeable and experienced citizens willing to serve at that time.

Rosey Gerry, Lincolnville resident, announced that the previous Rt. 1 Advisory Committee knows exactly where they're at and what they're doing. It would only take a couple of days to organize this group again, since this group is well advised.

Dunn made a motion to suspend the charge until such time that the Town is in communication with DOT regarding proposed or planned work on Rt. 1. Laite seconded the motion. The motion passed on a 4-1-0 vote. (Gerritsen opposed)

10. Approve EMS Agreement with Northeast Mobile Health Services:

Kinney reported that the EMS Performance Review Committee settled on a performance based contract in an attempt to match staffing with demand and put financial penalties on Northeast, should they not meet the performance measures.

Kinney also noted that if the Board accepts, the Town of Lincolnville's financial assistance would be a one year contract of \$54,464 for the coming fiscal year, which is slightly lower than what was budgeted for.

Laite made a motion that the Board approve and sign the agreement with Northeast Mobile Health Service to provide Emergency Medical Services for July 1, 2018 to June 30, 2019 period with a town subsidy of \$54,464. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

11. Parking Attendant Hiring Process:

Dunn announced that the Town of Lincolnville received an application for employment for the Parking Attendant position. The Board has not had an opportunity to have a discussion regarding how the Board wants to proceed with the hiring process.

Kinney asked if one or two Board members would like the responsibility of assisting him with the interview process.

Gerritsen enthusiastically volunteered to help Kinney with the interview process.

Kinney thanked Gerritsen for volunteering to help out.

Laite told the Board, “Although I appreciate the community interest, I think it is important to set an expectation with what we are trying to achieve down there. I feel the bar was set rather high, when this first came into our hands and I think we should feel fortunate for that. I also want to make sure that upon hiring someone for this position, that there is a very clear expectation of how we want to go about what we do, in these parking lots.”

Kinney noted that when the Board approved the parking attendant description, this was definitely one of the better jobs that was done in trying to convey that.

Kinney added that the previous parking attendant has volunteered to sit down with the next parking attendant and go over what worked and what didn't work.

Dunn made a motion that Selectman Gerritsen be authorized by the Board to interview and hire, within the constraints of the approved budget, up to two Parking Attendants and that Board be informed of any final action at the next available Board meeting. Laite seconded the motion. The motion passed on a 4-0-1. (Gerritsen abstained.)

12. June 11th Board Meeting (Warrant Only) – Time of Meeting:

The Board decided to hold a Warrant only meeting on June 11th starting at 4pm at the Lincolnville Town Office, to review the bills and sign the warrant, which will allow time to set up for Election Day.

13. MCSWC – Interlocal Agreement/Weighted Vote Discussion:

Laite requested that the Board have a conversation regarding the Interlocal Agreement weighted vote decision regarding the Mid-Coast Solid Waste Corporation appropriation.

Laite presented the Board with a copy of a letter from Richard Crabtree, Selectmen from the Town of Hope, to the Board of Directors of the Mid-Coast Solid Waste Corporation. The Town of Hope would like to change the way that the voting transpires, because they feel that Hope will have little impact on their decision with having only 9.87%, compared to the larger towns like Camden and Rockport.

Laite stated, “I want to make sure that the Board reads the letter from Hope and their reasoning. There were some comments made at the meeting the other night, by Richard Crabtree, which bothered me. It made me feel like they don't trust the other towns, which is my personal opinion. The Town of Hope has also decided not to keep their

share of the money that was returned to them, with the money that the other three towns are investing. They made comments that they want this pushed through, because they're going to have to make decisions and they're going to have to vote on some things. There was no indication of what decisions they were going to have to make, but obviously they're going to have to make some decisions for their town."

Fishman noted that after reading the information on this discussion, the way it stands now, the money that will be returned to Lincolnville; the town will set this money aside to help with the future costs for the closure of the Jacob's Quarry, when that time comes.

Kinney reported that the way the current Interlocal Agreement is set up and approved by the voters of the four towns is the votes are established by a combination of population and state valuation.

Kinney stated, "The more your town is worth, the more weight you get on your vote and the more population you have in your town, the more weight you receive. The percentage that Lincolnville receives is approximately 16.96%. Currently those who pay the biggest freight expense, gets the most weight in their votes."

Kinney also noted that in order to change the voting structure it would require at least an amendment to the Interlocal Agreement. However, the Board does not have the authority to change the Interlocal Agreement, but can provide guidance to its MCSWC Directors.

14. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Laite made a motion that the Board approve the Treasurer's and Payroll and Coombs Griffin Trust. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

15. Adjourn:

Barrows made a motion to adjourn. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant