

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
May 9, 2016**

**Present:** Chair, Ladleah Dunn, Arthur Durity, Rosendel Gerry, Cathy Hardy, Keryn Laite, Jr. and Town Administrator, David Kinney

The quote was read by Selectman Laite.

**1. Citizens' Forum:**

Gerry gave an update on the Veterans Park and WWII Honor Roll. He explained that 75% of the hours put in were donated as were most of the materials. Gerry asked that if anyone is interested in making a donation can drop a check off at the Town Office and checks need to be made out to the Town of Lincolnville. He thanked Viking Lumber and other organizations in town for their generous donations.

Gerry also reported the flag pole and WWII Honor Roll should be in by Memorial Day.

**2. Administrator's Report:**

There were none.

**3. Meetings & Announcements:**

David Kinney, Town Administrator read the upcoming meetings.

**4. Upcoming Community Events:**

Gerry reported the Lincolnville Library Spring Presentation and Concert will feature award winning author Liz Hand and folk musician Dean Stevens on Wednesday, May 18<sup>th</sup> starting at 7PM.

Kinney reported the Tranquility Grange Hall will host its Spring Fling public supper on Saturday, May 21. The music will start at 4:30pm and followed by supper at 5pm.

**5. Meeting Minutes:**

**Hardy made a motion that the Board approve the April 25, 2016 meeting minutes. Durity seconded the motion. The motion passed on a 4-0-1 vote. (Laite abstained)**

6. **Committee Chair and Department Head Update(s):**

**Harbor Committee:**

Shane Laprade, Lincolnville Harbor Committee member, explained that the committee has not had a meeting since they adjusted their budget and fee recommendations last fall. All of the Harbor Committee members should be back in the area soon and at that point he will schedule a Harbor Committee meeting.

Gerry stated that the Harbor Committee should have some goals that the Board of Selectmen asked the Committee to work on.

Laprade reported on the following Harbor Timelines Goals:

- Revise the Mooring Harbor Inspection Form
- Consider charging for Dingy Spaces
- Rental mooring limiting to one person
- Third mooring ball
- Wireless camera
- Harbor Plan regarding GPS coordinates
- Ducktrap area for 6-8 smaller boats
- Develop a succession plan for the Harbormaster

Hardy asked Kinney to report on the status of the Harbor Study and what the estimated start date will be.

Kinney said, “We still have a clause or two to work through in terms of negotiating a final contract and I’m waiting to hear back from them. I don’t think there will be any problem.”

Kinney also explained that Thursday, May 12<sup>th</sup> is the deadline for the Harbor Grant that he needed to apply for, and they don’t reimburse for any expenses prior to grant award. He will be working with them to possibly delay the start until he hears about the grant. The grant work needs to be completed by the end of the calendar year.

**Harbor Master:**

Mike Hutchings, Harbormaster started by reported that last week he and Kinney met with MDOT at the Lincolnville Beach regarding moorings that the Ferry Service claims are in their way. He is waiting to get the rest of the boats in place to adjust the moorings but felt this could be easily resolved as they have dealt with this issue before.

Hutchings reported the following items that have been addressed:

- The new LED street lights are in down at the Beach.
- There was an installation of a new meter box.
- The pier has been cleaned off because of all the winter gravel and sand, which exposed the planks that need to be replaced.
- The eastside float, closest to Islesboro, is back in service.
- The three guest moorings are all done. One new one and the two rebuilt ones were completed as of last Friday.
- One of the take-out winches needs some work, the other one has a seal that has a leak on the ram, which needs to be taken apart and fixed.
- Five Floats: Two on the east end; one in service now and one that will be in service, side float (closest to the Lobster Pound) and an inside float (closest to the launching ramp) and a skiff float. All of the floats need new bumper guards and deck pieces that have been torn from over the winter.
- The speed buoy that went missing last year has since been recovered and will go back into service shortly.

Hutchings reported this is now the fix and repair time, between April through most of May.

Hardy questioned whether or not the three moorings were in and ready to go for the season and Hutchings confirmed they are in. They are bright orange and have “Town of Lincolnville” printed on them.

Hardy recommended that next year, before they go into the water for the season, they need to say, “Guest Mooring” on them.

Hardy also asked Kinney if the Town of Lincolnville does anything to publicize to the Town of Islesboro that there is a third mooring. Kinney confirmed he would contact the Town of Islesboro and inform them of the third mooring.

Gerry asked Hutchings if he has ever conducted a survey on how many boats frequent the Lincolnville Harbor each year.

Hutchings replied that he did do a study and he would be willing to share his findings with the Board at a later date. Hutchings wants to document more of the calls he receives, which will eventually become helpful for the person down the road that becomes the next Harbormaster. Also, along with the usage, needs to be better documentation, especially during the summer months.

Dunn asked Hutchings when he anticipated putting in the speed buoy. Hutchings stated it was not on his top priority list, but once some of the other priorities get done, he would work on putting the speed buoy in.

Hutchings reported most of the work should be completed prior to Memorial Day. However; it will depend on the weather.

Hardy asked Kinney, "Where do we stand in the first survey work that was being done?"

Kinney reported that Steve Ruell came and did a top-side inspection. However; the weather was not cooperative in terms of getting his skiff underneath, so he was unable to finish the survey. He will return in May to finish.

### **Recreation Commission:**

Lesley Devoe read the following memo to the Board:

#### Updates at the Ball fields:

- Bases have been replaced.
- Mike Kremin has organized 24 hours with volunteers, beyond the work budgeted by the school for their staff.
- Grubs got to soccer field so grub control product and grass seed will be used end of May.
- Roof shingles on dugout need to be replaced and dugout painted this fall by volunteers.
- 11 Little League games are scheduled this year with a 5/14 Doubleheader 10:30-2:30. The games are scheduled for Mondays and Wednesdays @ 5:30 and some Saturdays @ 10:30. Adult coed softball, middle school baseball, ultimate Frisbee, and the YMCA also use the field.
- We need burger flippers and eaters for games!

#### Skating on Norton Pond:

- Weather Issues.
- Equipment we used and might need to purchase
- Signage
- Use of snack trailer or event on the ice in the future?
- Lessons learned.

#### Public Access @ Breezemere:

- Parking enhanced due to removal of horseshoe pits. Thanks to Rosey Gerry, Craig Thomas and Mark Thurlow.
- Installation of signage planned for disabled.
- Reconfiguration of swim dock placement.
- Scheduling of outside groups?

- Removal of weeds.
- Open other swim area in town.

Safety:

- Speed buoy and swim area buoys.
- Signage for boats to not cross swim area, no launching of small boats in swim area, and ice unsafe. Will ask volunteers to make ladder for ice rescue. No diving sign if change positioning of swim dock.
- Discussion of # of group swimmers the swim area can tolerate at one time.

Stakeholder Consideration:

- Parking prohibited on Norton Pond Road to allow passage of emergency, work and resident vehicles.
- Coordination of efforts with Vets Memorial Committee.
- Involvement of MWA and LBC.
- PR through Lincolnville Google, use of volunteers, planned questionnaire.
- Noise consideration for people using park and neighbors.

Environment:

- Milfoil inspection sign, no fish introduced.
- Sign planned regarding problem of children chasing loons.
- Pleasant environment regarding garbage, noise.
- MWA inspections for milfoil and water quality.

Other:

- Donation of 2 benches by Jenny Clark in honor of her parents Callie and Everett Morse.
- Recent meeting dates: 9/2/15, 12/3/15, 2/1/16, and 4/18/16. Bi-monthly is goal with regular email communication between meetings.

**Hardy made a motion to accept the gift of two benches from Jenny Clark for placement at Breezemere Park. Durity seconded the motion. The motion passed on a 5-0-0 vote.**

Inland Harbor Master:

Justin Twitchell, Inland Harbor Master, reported it was a rather mild and uneventful winter. Spring came early this year, with ice-out on Moody Pond on March 10<sup>th</sup>, Megunticook Lake on March 11<sup>th</sup> and Norton Pond on March 13<sup>th</sup>. Most of all the

navigational aids have been placed on Megunticook Lake and Norton Pond, and he is currently preparing for the summer months ahead.

Twitchell reported that as of June 1<sup>st</sup> he will be stepping down as Lake Warden. The Megunticook Watershed Association has hired a new Lake Warden, Dale Doughty.

Twitchell will stay on with the Lake Association part-time as an advisor to assist when needed. He would also be happy to continue as the Town of Lincolnville's Inland Harbor Master, if the Board wishes.

Gerry thanked Twitchell for a great report and thanked him for putting the time and effort into being the Inland Harbor official.

**7. Liquor License Renewal Application – Inn at Sunrise Point:**

Gerry made a motion that the Board approve and sign the liquor license application submitted by the Inn at Sunrise Point. Durity seconded the motion. The motion passed on a 5-0-0 vote.

**8. Applications for Catered Function by Qualified Catering Organization – Trillium Events, Inc.:**

Hardy made a motion that the Board approve the Applications for Catered Function by Qualified Organization as submitted by Trillium Events, Inc. for events occurring on June 23<sup>rd</sup>, June 25<sup>th</sup>, July 22<sup>nd</sup> and August 25<sup>th</sup>. Durity seconded the motion. The motion passed on a 5-0-0 vote.

**9. Board, Committee and Commission Appointment(s):**

Hardy recommended that this agenda item be tabled until the next Board meeting for the applicant to attend or additional written material submitted.

**10. Waldo County Fire Protection Mutual Aid Compact:**

Hardy made a motion that the Board approve and sign the Waldo County Fire Protection Mutual Aid Compact dated April 1, 2016. Gerry seconded the motion. The motion passed on a 5-0-0 vote.

**11. Approve Special Town Meeting Warrant for May 17, 2016:**

Hardy made a motion that the Board approve and sign the Special Town Meeting Warrant for May 17, 2016. Hardy seconded the motion. The motion passed on a 5-0-0 vote.

**12. Approve Annual Town Meeting Warrant for June 14/16, 2016:**

Durity made a motion that the Board approve and sign the annual Town Meeting Warrant for June 14 & 16, 2016. Hardy seconded the motion. The motion passed on a 5-0-0 vote.

**13. Treasurer's and Payroll Warrant(s) – Approve and Sign:**

Durity made a motion that the Board approve the Treasurer's and Payroll warrants. Laite seconded the motion. The motion passed on a 5-0-0 vote.

**Non-Agenda Items:**

Spirit of America Award:

Hardy recommended nominating the Veterans Memorial Committee for all the work they have done to resurrect the WWII Memorial monument and the work they have put in on a volunteer basis.

**14. Adjourn:**

Gerry made a motion to adjourn. Laite seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant