

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
November 13, 2018**

**Present:** Vice Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, Jon Fishman and Town Administrator, David Kinney

**Excused:** Chair, Ladleah Dunn

The quote was read by Selectman Fishman.

**1. Citizens' Forum:**

There were none.

**2. Administrator's Report:**

David Kinney, Town Administrator, reported:

- Voting: The November 6<sup>th</sup> election was a success. Kinney extended a huge thank you to all the election clerks and the Town Office staff, who made it all possible. A special thanks was extended to Deputy Clerk Karen Secotte for her efforts in coordinating the election.

Kinney reported that Lincolnville had a 72 percent turnout, with approximately 41 new registered voters and over 400 absentee ballots.

- Auditors: The auditors spent two days at the Town Office last week.
- Road Work: Hagar Enterprises was in town last week finishing up the shoulder work on North Cobbtown Road, Brodis Road and the Heather Hill Road.

Kinney noted there is still some shoulder tapering to be done at a later date.

- Town owned property: Kinney sent a request out to the real estate agents regarding listing the Town owned property on the Morton Road. This item will be on the November 26<sup>th</sup> Select Board agenda.

**3. Meetings & Announcements:**

Town Administrator, Kinney read the upcoming meetings.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes:**

Barrows made a motion to approve the October 22, 2018 meeting minutes with a minor correction. Fishman seconded the motion. The motion passed on a 4-0-0 vote.

6. **Inland Waterway Mooring Committee Appointments:**

Gerritsen made a motion to appoint Lys McLaughlin-Pike, Richard Sanderson, Andrea Palise, Dorothy Havey and Jay Foster to the Inland Waterway Mooring Committee. Fishman seconded the motion. The motion passed on a 4-0-0 vote.

7. **Discuss switching ATM card to Credit Card :**

Kinney reported that the Town is currently using an ATM card, which is linked to the Town's checking account. This card is used for occasional purchases and a suggestion was made to convert it to a credit card, which would give the Board the ability to approve all purchases.

Fishman made a motion that the Board authorize the Treasurer to apply for a single Town credit card through The First (the Town's bank), once approved that the debit card be discontinued and that the Treasurer and the Finance Director prepare for Board review and approval a credit card use policy. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

8. **Set Meeting date with Islesboro Board of Selectmen:**

Kinney reported on his recent conversation with the Chair of the Islesboro Select Board, who asked if it would be possible for the Lincolnville Select Board to change the joint Select Board meeting from December 6<sup>th</sup> to December 12<sup>th</sup> on Islesboro.

Laité suggested that since the Lincolnville Select Board always makes the trip to Islesboro it's time to invite them to make the trip to Lincolnville.

Kinney suggested bringing the topic up for discussion at the December 12<sup>th</sup> meeting.

Kinney also stated that Arch Gillies of the Islesboro Board of Selectmen, spoke regarding an upcoming rule-making public hearing meeting by the Maine Department of Transportation concerning the ferry fees. This meeting will take place on November 28<sup>th</sup> at noon at the Hutchinson Center in Belfast. Gillies suggested sending a member of the Lincolnville Select Board to attend the meeting at the Hutchinson Center in Belfast, since the Town of Lincolnville previously wrote a letter in support of Islesboro.

Gerritsen volunteered to attend the meeting on November 28<sup>th</sup>. The Board to receive a copy of the May letter to review at the next meeting.

**9. Treasurer's and Payroll Warrant(s) – Approve & Sign:**

Gerritsen made a motion that the Board approve the Treasurer's and Payroll warrants and Coombs Griffin Trust. Fishman seconded the motion. The motion passed on a 4-0-0 vote.

**10. Executive Session:**

Fishman made a motion that the Board of Selectmen enter into executive session for purpose of discussion of consideration of the acquisition of real property pursuant to Title 1 MRSA Section 405(6) (C). Gerritsen seconded the motion. The motion passed on a 4-0-0 vote.

**11. Adjourn:**

Barrows made a motion to adjourn. Gerritsen seconded the motion. The motion passed on a 4-0-0 vote.

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant