

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
November 8, 2021**

**Present:** Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Jordan Barnett-Parker, and Town Administrator, David Kinney

**Excused:** Josh Gerritsen

1. **Executive Session – Title 1 MRSA Section 405(6)(A) Personnel Matter concerning Inland Harbor Master:**

Laite made a motion, seconded by Barnett-Parker, that the Board enter into executive session pursuant to Title 1 MRSA Section 405(6)(A) to discuss a personnel matter with the Inland Harbor Master. The motion passed on a 4-0 vote.

2. **Citizens' Forum:**

There were none.

3. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Storm report update:** Kinney explained the Town of Lincolnville has accumulated between \$25,000 and \$30,000 of damage due to the recent rainstorm, but no damage to the Harbor. The Town has filed damages and injury assessment with Waldo County Emergency Management Agency, in hopes that the Town will be eligible for reimbursement funds.
- **Elections:** Kinney expressed his thanks to all the Election Clerks and staff that assisted with elections. He was pleased with the turnout.
- **Joint meeting:** The Camden Town Manager reached out to Kinney with some dates for a future joint meeting to discuss the East and West Dams of Megunticook Lake. The Lincolnville Select Board decided the best option for the Board would be to hold a separate meeting just for this workshop on an off Select Board Agenda night, possibly in January. The Board also decided to follow up with a digital pole, once Gerritsen returns.
- **Dog Licenses:** All dog licenses expire at the end of December. Renewals can be processed online through the Town's website or at the Town Office during regular business hours.

4. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

5. **Upcoming Community Events:**

There were none.

6. **Meeting Minutes – October 25, 2021, & October 27, 2021:**

Ray made a motion, seconded by Laite, that the Board approves the October 25, 2021 meeting minutes as presented. The motion passed on a 4-0 vote.

Laite made a motion, seconded by Ray, that the Board approves the October 27, 2021 meeting minutes as presented. The motion passed on a 3-0 vote. (Barnett-Parker abstained.)

7. **Firefighter Insurance Coverage – Tom Green:**

The Board decided to table this discussion for a future agenda.

8. **Ducktrap Road Culvert Installation:**

Barnett-Parker requested that the Board have a conversation regarding two incomplete culvert projects and he was concerned with the unpaved areas on the Ducktrap Road and he was hoping this request could be taken care of before this winter.

Dunn reported that they were paved last week.

9. **Broadband Update:**

Barnett-Parker reported that starting Friday, November 12, 2021, the committee will start the interview process with two prospective requests for proposal to do the financial assessment and structural assessment and another interview process on November 15, 2021.

10. **American Rescue Plan Act Update:**

Kinney stated that he and the Finance Director will continue the work on the Lost Revenue calculations worksheets. The result provided doesn't seem right, likely due to the growth factor. The calculations will be re-examined along with re-reading the applicable sections of Interim Final Rule.

Ray asked if other towns had the same calculation problems.

Kinney has yet to reach out to other towns.

The Board thanked Kinney for the update.

11. **Selectmen Update(s):**

Laite: No updates at this time.

Ray: The Waldo County Woodshed has volunteered to build another wooden structure to be placed at the sand & salt shed location, for Lincolnville supplied only donations. Ray suggested placing this discussion on a future agenda.

Barnett-Parker: No updates at this time.

Dunn: There was a recent EMS Review Committee meeting recently. Northeast Mobile Health Services gave a rather comprehensive report on their activities and what they are looking forward to doing in the future. The next meeting should produce numbers for the Board to bring the numbers forward to the Budget conversations.

Northeast Mobile Health Services performance has been good and they seem to have some forward-thinking programs in the works, to address the real staffing shortage.

**12. Treasurer's and Payroll Warrant(s)-Approve & Sign:**

**Barnett-Parker made a motion, seconded by Laite, that the Board approves the Treasurers and Payroll warrants. The motion passed on a 4-0 vote.**

**13. Executive Session – Title 1 MRSA Section 405 (6)(C) to discuss the possible disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town:**

**Laite made a motion, seconded by Barnett-Parker, that the Board enter into executive session pursuant to Title 1 MRSA Section 405(6)(C) to discuss the possible disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town. The motion passed on a 4-0 vote.**

**14. Executive Session – Title 1 MRSA Section 405(6)(A) Consideration of Employment Public Facilities Director:**

**Barnett-Parker made a motion, seconded by Laite, that the Board enter into executive session pursuant to Title 1 MRSA Section 405(6)(A) regarding the consideration of employment of the Public Facilities Director. The motion passed on a 4-0 vote.**

**15. Adjourn:**

**Laite made a motion, seconded by Barnett-Parker, to adjourn. The vote passed on a 4-0 vote.**

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant