

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
October 23, 2017**

**Present:** Chair, Ladleah Dunn, Keryn Laite, Jr., Jon Fishman, Josh Gerritsen, David Barrows and Town Administrator, David Kinney

The quote was read by Selectman Fishman.

**1. Citizens' Forum:**

There were none.

**2. Administrator's Report:**

David Kinney, Town Administrator, reported:

1. Incline: The incline has been installed at the town pier and is functioning well. Kinney recommended seeking permissions for the gantry, so we can lift it, in case of inclement weather. This request will be forwarded to the U.S. Army Corps of Engineers, the Maine Department of Environmental Protection and the Department of Conservation.
2. Joint Select Board Meeting: Janet Anderson, Islesboro Town Manager, contacted David Kinney requesting confirmation of a scheduled joint Select Board meeting on November 8<sup>th</sup>. The Board confirmed this date works for them.
3. Road Closure: The road closure plan for the grand opening of the Lincolnville General School at the section of Main Street between the Belfast Road and the Hope Road, received the final approval from the MaineDOT. The original plan was to close the road between 4PM to 8PM, but the Waldo County Sheriff's office suggested adding an earlier closure time of 3:30PM and to end somewhat later to allow for the crowd to disperse and cleanup to be conducted.
4. Election Staff: Kinney reported that the town has a sufficient number of ballot clerks for the upcoming election, but encouraged anyone that might be interested in helping with future elections, to apply at the town office.

3. **Meetings & Announcements:**

Kinney read the upcoming meetings.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes:**

Laité made a motion that the Board approve the October 10, 2017 meeting minutes as presented. Gerritsen seconded the motion. The motion passed on a 4-0-1 vote. (Barrows abstained.)

Barrows made a motion that the Board approve the October 11, 2017 meeting minutes as presented. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

6. **Committee Chair and Department Head Updates(s):**

Bernard Young, Road Commissioner, gave the following updates:

- Sand/Salt Shed: The ice/sand pile is about  $\frac{3}{4}$  of the way full. Young was concerned with the amount of sand that was used last year. He noted that in all the years that he sanded the roads in Lincolnville, he only emptied the sand shed once.
- Slab City Road: The bridge work is complete along with the road paving job. Young was pleased with the final product on the bridge and the paving.
- Ditching: Young continues to do ditching work on the Calderwood Road and on the North Cobbtown Road.
- Dirt Roads: Young reported that his goal is to grade several more gravel roads, prior to the first freeze.

Young finished by stating that he hasn't heard too many complaints from the Lincolnville residents, but encourage anyone with a complaint to call the town office.

7. Liquor License Renewal Application – Whale’s Tooth Pub:

Barrows made a motion that the Board approve and sign the liquor license application submitted by the Whale’s Tooth Pub. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.

The Board thanked Rob Newcombe, owner of the Whale’s Tooth Pub, for attending the meeting.

8. Approve New Bank Account for School Lunch Program:

Laité made a motion that the Board approve the creation of a bank account at The First for the purpose of accepting the online school lunch program payments and that David Kinney as Town Treasurer and Kayla LaCombe as Deputy Treasurer be signers on the account. Barrows seconded the motion. The motion passed on a 5-0-0.

9. Electronic Marriage Registration System Update:

Barrows made a motion that the Board establish as permanent the policy requiring the starting time for marriage licenses be no later than 3:30PM or by appointment. Laité seconded the motion. The motion passed on a 5-0-0 vote.

10. (6:30PM) Public Hearing – General Assistance Ordinance Amendments:

Gerritsen made a motion that the Board open the public hearing concerning proposed amendments to the General Assistance Ordinance. Laité seconded the motion. The motion passed on a 5-0-0 vote.

There was no public comment.

Barrows made a motion to close the public hearing. Laité seconded the motion. The motion passed on a 5-0-0 vote.

Barrows made a motion that the Lincolnville Board of Selectmen adopt the Appendices A-D with an effective date of October 1, 2017. Laité seconded the motion. The motion passed on a 5-0-0 vote.

11. Treasurer’s and Payroll Warrant(s) – Approve & Sign:

Laité made a motion that the Board approve the Treasurer’s and Payroll warrants, Coombs Griffin Trust & Special Treasures Campaign. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

**12. Adjourn:**

**Barrows made a motion to adjourn. Laite seconded the motion. The motion passed on a 5-0-0 vote.**

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant