

**TOWN OF LINCOLNVILLE
SELECT BOARD MEETING
October 24, 2022**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Steven Hand, Josh Gerritsen, and Town Administrator, David Kinney

The quote was read by Laite.

Chair Dunn asked everyone to give a moment of silence for Bernard Young, Lincolnville's long-time servant and member of the community, who recently passed away.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, the Town Administrator, noted:

- Absentee Ballots: Election Day is November 8, 2022, at the Lincolnville Central School gymnasium from 8 AM to 8 PM. Absentee ballots are available at the Town Office during regular business hours. All ballots need to be returned on or before 8 PM, on November 8th.
- Dog Licenses: Dog licenses are now available. All dog licenses expire at the end of December. Renewals can be processed online through the Town's website or at the Town Office during regular business hours.
- Property Tax Stabilization Application: The Town Office has forms for the new Property Tax Stabilization for senior citizens, the town website, or the State of Maine website. These forms need to be filled out and returned to the office no later than December 1, 2022.

3. Meetings & Announcements:

Town Administrator, Kinney, read the meetings and announcements.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes – October 11, 2022:

Laite made a motion, seconded by Ray that the Board approves the October 11, 2022, meeting minutes as presented. The motion passed on a 5-0 vote.

6. Lincolnvile Hills Project Committee:

Kelley explained that the Lincolnvile Hills Project has been working with the Camden Hills State Park (Charlene Hood), David Kelley, Rosey Gerry, Hayden Sears, and Dwight Emerson to re-establishing all the land on the Lincolnvile side of the park, which was used as blueberry fields, which was overtaken by the forest. The overall goal of this project is to cut, clear, chip and mulch the overgrowth.

Dwight Emerson with the Lincolnvile Hills Project Committee gave a presentation and slide show on all the progress that has been accomplished over the past several years and sought support from the Lincolnvile Select Board to continue the Lincolnvile Hills Project at the Camden Hills State Park.

Emerson told the Board that with recent efforts, funds have been raised by over 60 contributors financially, to pay for machinery and fuel and the plan is to do a maintenance program every two years, to maintain the historic value of Cameron Knob, Cameron Field, Poverty Knoll, and Millerite Field.

Hand made a motion, seconded by Gerritsen, to move that it be resolved that the Lincolnvile Board of Selectmen supports the goal of recovering and maintaining historical Lincolnvile hilltop sites that have been incorporated into the Camden Hills State Park system as these scenic historic sites continue to provide hikers, skiers, picnickers, birders, hunters, wildlife enthusiasts, and wildlife itself the necessary open space for multiuse recreation and fire protection and preserving these historic sites, and the treasured values they provide the community, are important for both current and future generations and that the Town Administrator be instructed to prepare a formal resolution for Board signatures and public dissemination. The motion passed on a 5-0 vote.

The Board thanked everyone involved with the entire project with the Lincolnvile Hills Project Committee.

7. Request for Consideration of a Housing Committee- Susan Silverio:

Susan Silverio, a Lincolnvile resident and Chair of the Comp Plan Committee, came before the Board to request that a Lincolnvile Housing Committee be formed.

Silverio told the Board that she has chosen to focus on this particular chapter, the housing chapter and she felt it was timely and reported the following to the Board:

- a) According to the 2006 Comprehensive Plan:

Housing Goal #1- To meet Lincolnvile's need for affordable housing and ensure that affordable housing is available to the citizens of Lincolnvile

Implementation Strategies:

- Appoint an Affordable Housing Committee
- Continue to work with regional organizations and resources to develop strategies to ensure that affordable housing is available.

Silverio explained that she hoped that a committee would do a study of current trends and also the new possibilities that are available for regional planning.

Silverio noted this has been part of the plan for the last 16 years and she provided the Board with several of the following:

b) According to Imagine Lincolnville Center 2020:

- On November 9, 2009, over 60 residents met at the Lincolnville Central School to discuss ideas for the future of Lincolnville Center.

c) According to the Maine Municipal Association 2022 Goals:

- Affordable, decent, and safe housing
- Increased access to workforce housing
- Addressing the need of Maine's increasing homeless population
- Partnering with other interested parties on mutually beneficial housing measures.

Silverio stated, "We have some mandates from the state and for us to submit a plan to approve, before it can go to our voters, under housing, is create or continue to support a community affordable/workforce housing committee and or a regional affordable coalition and this is expected by the state and it is not optional."

Hand was in favor of creating a regional Affordable Housing Committee to include surrounding towns such as Hope, Appleton, Camden, and Northport.

Ray suggested that a charge be drafted and seek several volunteers to address these questions which would allow the Select Board to move this item down on the priorities list for review during the next Select Board workshop.

The Board thanked Silverio for bringing this conversation before the Board.

Chair Dunn asked that the Board have a workshop on priorities and deal with those items that the Board has been trying to play catch-up on.

Gerritsen expressed the need and importance of getting the ball rolling on creating an Affordable Housing Committee.

Gerritsen suggested that Silverio and Kinney work together to come up with a draft charge and included it in the next packet to be discussed and then a notice seeking individuals to serve on an Affordable Housing Committee.

Hand told the Board when he was interested in running for a position on the Board, he researched Affordable Housing and found that most communities that form an Affordable Housing Committee, achieve nothing to date. Therefore, he suggested that the Board hold back on the need to create a committee.

Hand recommended that the Board add this to their priority list.

The Board agreed to hold a workshop on December 5th at 6 PM at the Lincolnville Town Office.

The Board thanked Silverio for attending the meeting and requesting this as an agenda item.

8. Request for follow-up on possible Center Sidewalk – Susan Silverio:

Susan Silverio, a Lincolnville resident and Chair of the Comp Plan Committee, requested a follow-up on where the Town stands regarding possible sidewalks in the center of town.

Silverio gave the Board the following timeline:

- a) According to the 2006 Comprehensive Plan, page 52:

Public Facilities & Services Goal #4: Public Safety Departments continue to address the needs of the Town, including safety and communication.

Implementation Strategies: Investigate building a sidewalk in Center – Breezemere to Community Building and the Town Office.

- b) Summer of 2021 – Walk with DOT along the proposed route at the request of Lincolnville citizen Rory Sileger, a concerned parent

The following suggestions were given: Could be an extended shoulder, 33' from center of the road is public property, and could be done in sections, rather than all at once.

Silverio explained that Rory Sileger came back to the Comp Plan Review Committee to see what is happening regarding possible sidewalks in the center of town.

Silverio told the Board that she was invited by the Silegar's to walk from their house, off Hope Road to the Lincolnville Central School to experience what it is like.

After the Board had a brief discussion, they recommended the first step would be to use the funds already set aside for sidewalks between the Boat Club to the Lincolnville Library down to Breezemere Park and include MDOT.

Kinney explained, “Part of the Comprehensive Plan Review Committee’s efforts is to make sure these things are priorities for our community and if so, what’s the capital improvement plan, which is part of the comprehensive plan to say, here is your wish list and here is how to fund various portions.”

Kinney and Ray will meet to discuss this.

Dunn recommended that the Select Board have a future big-picture sidewalk conversation as part of the Board’s priorities workshop.

The Board thanked Silverio for attending the meeting.

9. Fire Department Update:

Utility Truck:

Don Fullington, III, Lincolnville’s Fire Chief, explained that the fire department has a utility truck, which was used to move access tools for car accidents. When the fire department received the new engine #4, the utility truck was taken out of service and is now no longer needed.

The Lincolnville Fire Department would like to donate the utility truck to the Coastal Mountain Rescue Team, which already uses the center fire station for training and housing their equipment.

Chief Fullington also recommended that, if approved, he would like permission from the Select Board to allow the Coastal Mountain Rescue Team to keep the truck stored in the center fire station building.

Chief Fullington added that Coastal Mountain Rescue Team would be responsible for the insurance, registration, and maintenance of the utility truck.

Kinney reminded the Board that if the Town of Lincolnville is going to allow the utility truck to be housed at the fire station, the Town needs to have a lease or memorandum of understanding.

The Board was in favor of Kinney drafting a lease agreement to be approved by the Select Board at a future meeting.

New Beach Road Fire Station:

Chief Fullington explained that Kinney recently put out an RFP to attract architects for the new Beach Road fire station however the results were underwhelming. Therefore, Fullington explained that since the Fire Department is not in a hurry to make this a reality, they have decided to take a step back and have a discussion with several local architects to discuss what a reasonable amount of time would be to obtain an actual proposal.

The Board thanked Chief Fullington for the update.

10. Board, Committee, & Commission Appointment(s):

Laite made a motion, seconded by Hand, that the Board accept with regret the resignation of Drew Strout from the Comprehensive Plan Review Committee. The motion passed on a 5-0 vote.

Gerritsen made a motion, seconded by Ray, that the Board accept the resignation of Pat Shannon from the Comprehensive Plan Review Committee. The motion passed on a 5-0 vote.

Ray made a motion, seconded by Gerritsen, that the Board appoint Pat Shannon as an alternate member of the Comprehensive Plan Review Committee with a term expiring in June 2023. The motion passed on a 5-0 vote.

Susan Silverio, Chair of the Comp Plan Review Committee, told the Board, there are five voting members and only 2 alternates. Silverio explained she is currently an alternate and John Pincent is the second alternate.

The Board explained Silverio needs to become a regular member to remain the Chair of the Comp Plan Review Committee and then Pat Shannon could then become an alternate.

Gerritsen made a motion, seconded by Laite, to retract the previous motion, where the Board approved Pat Shannon as an alternate member of the Comprehensive Plan Review Committee. The motion passed on a 5-0 vote.

Hand made a motion, seconded by Gerritsen, that the Board appoints Susan Silverio as a permanent member of the Comprehensive Plan Review Committee with a term expiring June 2023. The motion passed on a 5-0 vote.

Ray made a motion, seconded by Gerritsen, that the Board appoint Pat Shannon as an alternate member of the Comprehensive Plan Review Committee with a term expiring June 2023. The motion passed on a 5-0 vote.

11. Application for Pole Location – Thurlow Road:

Gerritsen made a motion, seconded by Hand, that the Board approve and sign the application for pole location, CMP Work Order #801000496985, for the utility pole to be located adjacent to the Thurlow Road. The motion passed on a 5-0 vote.

12. Town Office Alarm System Upgrade – Carbon Monoxide Detector:

In September, the Town Office had a carbon monoxide event due to the furnace and at that time it was suggested that the Town of Lincolnville explore adding carbon monoxide detectors to the existing system.

Hand made a motion, seconded by Ray, that the Board move to have three wireless carbon dioxide detectors installed at the Town Office and connected to the existing alarm system for the cost of \$615.20 as proposed by Seacoast Security and funds for this work be paid for from the Contingency account.

Gerritsen made an amended motion to change the previous motion from “carbon dioxide” to “carbon monoxide” and seconded by Ray. The motion passed on a 4-1 vote. (Laite abstained.)

Gerritsen made a public announcement to remind individuals to have at least one joint carbon monoxide/smoke detector where the boiler is located to prevent this at home.

13. Broadband Update:

Gerritsen updated the Board that the Broadband Committee met last Thursday, October 20, 2022, with Susan Corbett and reviewed statistics and different ways to improve Broadband access in Lincolnville.

On behalf of the Broadband Committee, Gerritsen asked the Select Board for more time to work on this charge and present their presentation on December 27, which is the last Lincolnville Select Board meeting of the year.

Gerritsen asked that Kinney update the date and review the draft at the next Select Board meeting on November 14th.

Hand also reported that the interest level of the community members is very engaged in the topic and moving away from expanding into every household and focusing on how to address digital equity.

14. Selectmen Update(s):

Laite: No updates at this time.

Ray: The Wood Shed in Lincolnville is seeking individuals to volunteer to load wood into vehicles. If anyone is interested, please call Mike Ray or the Lincolnville Town Office.

Hand: No updates at this time.

Dunn: No updates at this time.

Gerritsen: No updates at this time.

15. Treasurer’s and Payroll Warrant(s)-Approve & Sign:

Gerritsen made a motion, seconded by Hand, that the Board approves the Treasurers and Payroll warrants. The motion passed on a 5-0 vote.

16. **Adjourn:**

Ray made a motion, seconded by Gerritsen, to adjourn. The motion passed on a 5-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant