

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
October 26, 2020**

**Present (remotely):** Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Josh Gerritsen, Mike Ray, and Town Administrator, David Kinney

Chair Dunn read portions of the opening of the agenda regarding the provision for remote meetings during the current state of emergency, including how the public could view and participate in the meeting and that all votes taken during the public proceeding would be taken by roll call.

Selectman Gerritsen read the quote.

**1. Citizens' Forum** (6 PM +/-, televised and public Zoom session starts):

There were none submitted via email or on the chat.

**2. Administrator's Report:**

David Kinney, the Town Administrator, noted:

- Absentee Ballots: Election Day is November 3, 2020, at the Lincolnville Central School gymnasium from 8 AM to 8 PM. Absentee ballots are available at the Town Office during regular business hours. All ballots need to be returned on or before 8PM, November 3<sup>rd</sup>.
- Dog Licenses: Dog licenses are now available. All dog licenses expire at the end of December. Renewals can be processed online through the Town's website or at the Town Office during regular business hours.
- Pier Lights and Electrical: The pier lights are now functioning and electrical repaired. Due to the harsh environment replacement versus repair may be necessary in the future.
- Nomination Papers: The following nomination papers are available at the Town Office for the vacant position on the Board of Selectmen. Nomination papers must have at least 25 signatures but no more than 100 signatures and must be returned to the Lincolnville Town Office by 5 PM on November 5<sup>th</sup>.
- Winter Sand: Stockpiling is nearly complete.
- Mailboxes: Kinney suggested that people secure their mailboxes now in preparation for winter.

**3. Meetings & Announcements:**

Town Administrator Kinney read the meetings and announcements.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes:**

Laite made a motion, second by Ray, that the Board approve the October 13, 2020 meeting minutes as presented. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

6. **Winter Road Maintenance Operations Update:**

Tom Farley of Farley, Inc. informed the Board that his crew was ready to go if need be. He has six operators and five trucks.

7. **Purchase and Sale Agreement for 33 Beach Road :**

Laite made a motion, second by Gerritsen that the Board approve and sign the Purchase and Sale Agreement by and between the Inhabitants of the Town of Lincolnville and the Lincolnville Historical Society as authorized by Article 4 of the July 14, 2020 Town Meeting. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

8. **Approve Special Town Meeting Warrant:**

Gerritsen made a motion, second by Laite that the Board approve and sign the Special Town Meeting warrant setting a special town meeting for December 15, 2020. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

9. **As Board of Assessors:**

Laite made a motion, second by Ray, that we suspend our meeting as the Board of Selectmen and that we convene as the Board of Assessors. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Laite made a motion, second by Gerritsen, that the Board approve and sign the Farmland Withdrawal Penalty Commitment regarding Account # 2006 owned by Justin L Blake in the tax amount of \$2,717.97. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Laite made a motion, second by Ray, that we adjourn our meeting as the Board of Assessors and reconvene as the Board of Selectmen. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

**10. Establish Board Meeting and Workshop Schedule:**

By consensus, the Board agreed to the following meeting and workshop schedule

November 9<sup>th</sup> – regular Board meeting  
November 16<sup>th</sup> – Executive session(s) personnel matters  
November 23<sup>rd</sup> – regular Board meeting  
November 30<sup>th</sup> – Board Workshop with Harbor Committee  
December 7<sup>th</sup> – Board Workshop on facilities staffing  
December 14<sup>th</sup> – regular Board meeting  
December 28<sup>th</sup> – regular Board meeting or warrant only

**11. Selectmen Update(s):**

Laite, Ray, and Dunn: No updates.

Gerritsen: The Broadband Committee is meeting on Thursday and the Waldo County Budget Committee meeting is Friday.

**12. Treasurer’s and Payroll Warrant(s)-Approve & Sign:**

**Laite made a motion, seconded by Gerritsen, that the Board approves the Treasurer’s and Payroll warrants. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.**

**13. Adjourn:**

**Laite made a motion, seconded by Ray, to adjourn. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.**

Respectfully submitted,

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David B. Kinney  
Town Clerk