

**BOARD OF SELECTMEN
MINUTES OF MEETING
September 12, 2022**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Stephen Hand, Joshua Gerritsen (executive session only) and Town Administrator, David Kinney

Excused (after the executive session): Josh Gerritsen

The quote was read by Hand.

1. **Executive Session – Title 1 MRSA Section 405(6)(E) for consultation with the Town Attorney regarding the legal rights and duties of the Board of Selectmen:**

Motion by Hand, second by Laite, that the Board enter into executive session pursuant to Title 1 MRSA Section 405(6)(E) for the purpose of consulting with the Town Attorney regarding the legal rights and duties of the Board of Selectmen. Vote: 5-0.

At the conclusion of the executive session Selectman Gerritsen was excused from the remainder of the meeting with congratulations on the birth of his son.

2. **(6 PM +/-) Citizens' Forum:**

There were none.

3. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

Property Tax Stabilization Applications: The town office has received roughly 80 applications for the Property Tax Stabilization program. Kinney reported that the Town Office has forms for the new Property Tax Stabilization for senior citizens, the town website, or the State of Maine website. These forms need to be filled out and returned to the office no later than December 1, 2022.

The Town Office will be contacting those who have submitted an application with some type of determination in the coming weeks.

Winter Sand: The sand is in the barn and ready for winter.

Penobscot Park: Penobscot Park is now open to the public with temporary signage.

Recreation floats: The swim floats have been brought to the shore.

Absentee Ballots: The Town of Lincolnville is taking absentee ballot requests for the November 8th election, which will be mailed at least 30 days before Election Day.

Town Office Closure: Kinney apologized to the public regarding the recent closure of the office for two days due to staff shortage.

4. Meetings & Announcements:

Administrator Kinney read the meetings and announcements.

5. Upcoming Community Events:

There were none.

6. Meeting Minutes – August 22, 2022:

Laite made an amended motion, seconded by Ray, that the Board approves the August 22, 2022 meeting minutes by correcting line #186 from r-0 to 4-0. The motion passed on a 4-0 vote.

7. Liquor License Renewal Application – Youngtown Inn & Restaurant:

Ray made a motion, seconded by Hand, that the Board approve and sign the liquor license application submitted by Kamino, LLC doing business as the Youngtown Inn. The motion passed on a 4-0 vote.

8. Board, Committee, and Commission Consideration of Appointments:

Planning Board:

Earl Brown, a Lincolnville resident, came before the Board and explained that he has served on the Planning Board, Land Use Committee, and the Lincolnville Select Board and he is interested in serving on the Planning Board again.

The Board thanked Brown for volunteering his time and showing interest in the Town of Lincolnville.

Hand made a motion, seconded by Laite, that the Board appoints Earle Brown as a regular member to the Planning Board with a term expiring June 2023. The motion passed on a 4-0 vote.

Heart & Soul Team:

Laite made a motion, seconded by Ray, that the Board appoints Susan Silverio to the Heart & Soul Team with a term expiring June 2023. The motion passed on a 4-0 vote.

Laité made a motion, seconded by Ray, that the Board appoints Lynn Travis-Stancioff to the Heart & Soul Team with a term expiring June 2023. The motion passed on a 4-0 vote.

Hand made a motion, seconded by Laité, that the Board appoints James Dunham to the Heart & Soul Team with a term expiring June 2023. The motion passed on a 4-0 vote.

Laité made a motion, seconded by Hand, that the Board appoints Cynthia Dunham to the Heart & Soul Team with a term expiring June 2023. The motion passed on a 4-0 vote.

Laité made a motion, seconded by Ray, that the Board appoints Bob Olson to the Heart & Soul Team with a term expiring June 2023. The motion passed on a 4-0 vote.

Hand made a motion, seconded by Laité, that the Board appoints Mike Ray to the Heart & Soul Team with a term expiring June 2023. The motion passed on a 3-0-1 vote. (Ray abstained.)

The Board thanked everyone for volunteering their time to be a part of the Heart & Soul team.

9. Ambulance Service Update – North East Mobile Health Services:

Jonathan Powers, Paramedic and Division Chief, for North East Mobile Health Services requested to come before the Lincolnville Select Board to give an annual activity report.

Powers gave the following update:

Rockport Division Staffing:

- Emergency Medical Technicians
 1. 6 Full Time/2 Open positions
 2. 4 Per Diem

- Advanced EMT
 1. 3 Full Time/0 Open Positions
 2. 2 Per Diem

- Paramedics
 1. 5 Full Time/4 Open Positions
 2. 2 Per Diem
 3. Division Chief

- 3 Ambulances are scheduled daily
 1. NE-81 – 0600-0600 (24hrs)
 2. NE-82 – 0700-0700 (24hrs)
 3. NE-83 – 0800-2000 (12hrs)
 4. NE-84 – As needed/events
 5. NE-85 – Supervisor Fly Car
 6. 100% of staff vaccinated since December 2020
 7. 100% of staff boosted

- Division Chief
 1. Monday – Friday 0800-1600

Service Level Quality Assurance:

- Medical Director – Jonnathan Busko, MD
- Quality Assurance Director – Steven Almquist, NR-P
- Focused Reviews – Cardiac Arrests – 100%, Patient Refusal Support interventions – 100%, Advanced Life Support Interventions – 100%, Calls greater than the 95 percentile response time – 100%
- Regular case reviews with providers
- Increased training for high-risk/low-frequency skills

Dunn felt that a month should be enough time to get all the towns together to hold a meeting and have a conversation at the next EMS Performance Review Committee meeting.

The Board thanked Powers for attending the meeting and giving a thorough report.

10. Lake City Floats – Land Lease for Float Storage:

Laite made a motion, seconded by Hand, that the Board authorize the Town Administrator to sign an agreement on behalf of the town that allows the use of town-owned property for float storage by Lake City Floats on essentially the same terms as last year. The motion passed on a 4-0 vote.

11. Efficiency Maine: Rural Level 2 EV Charging Grant Program:

The Board decided to table this agenda item until Select Board member Gerritsen is in attendance.

12. As Board of Assessors:

Ray made a motion, seconded by Hand, that we suspend our meeting as the Board of Selectmen and that we convene as the Board of Assessors. The motion passed on a 4-0 vote.

Abatement #2022-03:

Ray made a motion, seconded by Laite, that as his business was closed prior to April 1st the Board granted abatement #2022-03 to Donald Heald, Jr. in the tax amount of \$98.91. The motion passed on a 4-0 vote.

Farmland Withdrawal Penalty Commitment:

Laite made a motion, seconded by Hand, that the Board approve and sign the Farmland Withdrawal Penalty Commitment for SunRaise Investments, LLC in the tax amount of \$1,901.87 with a due date of October 12, 2022, and interest to begin on November 11, 2022, on any unpaid tax. The motion passed on a 4-0 vote.

Hand made a motion, seconded by Laite, that we adjourn our meeting as the Board of Assessors and reconvene as the Board of Selectmen. The motion passed on a 4-0 vote.

13. Set Public Hearing Dates (suggested: September 26, 2022):

Ray made a motion, seconded by Laite, that the Board conduct a public hearing regarding winter road closings at 6:30 PM on September 26, 2022. The motion passed on a 4-0 vote.

Laite made a motion, seconded by Hand, that the Board conduct a public hearing regarding the General Assistance Ordinance maximums at 6:30 PM on September 26, 2022. The motion passed on a 4-0 vote.

14. Utility Pole Location Permit(s) – North Cobbtown Road:

Laite made a motion, seconded by Ray, that the Board approves and signs the Location Permit (CMP Work Order #801000473565) for new poles to be located adjacent to the North Cobbtown Road. The motion passed on a 4-0 vote.

15. Broadband Update:

Hand explained that the Broadband Committee is hoping to send a representative appointed by the Board to meet with Tidewater Telecom shortly.

16. Selectmen Update(s):

No Selectmen updates at this time.

17. Treasurer's and Payroll Warrant(s)-Approve & Sign:

Laité made a motion, seconded by Ray, that the Board approves and signs the Treasurers and Payroll warrants. The motion passed on a 4-0 vote.

18. Adjourn:

Hand made a motion, seconded by Ray, to adjourn. The motion passed on a 4-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant