

**BOARD OF SELECTMEN
MINUTES OF MEETING
September 21, 2020**

Present (remotely): Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Joshua Gerritsen, Mike Ray, and Town Administrator, David Kinney

The quote provided by Selectman Laite.

1. Efficient Service Delivery: Tour of Selected Municipal Facilities/Properties:

The Board toured the Coastal Mountains Land Trust (future town park), the Beach parking lot and restrooms, the launching ramp, pier, beach fire station, athletic fields and the sand salt building to re-familiarize themselves with municipal facilities. No motions or votes taken.

Chair Dunn opened the televised portion of the meeting with a moment of silence for all to reflect on the life and passing of Selectman Barrows.

Selectman Laite read the quote.

Dunn read the opening of the agenda regarding the provision for remote meetings during the current state of emergency, including how the public could view and participate in the meeting and that all votes taken during the public proceeding would be taken by roll call.

2. Citizens' Forum:

There were none.

3. Administrator's Report:

- Absentee Ballot applications are available. The ballots will be available 30 days prior to Election Day.
- The stockpiling of winter sand and salt has commenced.
- Paving has not yet started.

4. Meetings & Announcements:

Kinney read the upcoming meetings and announcements from the agenda

5. Upcoming Community Events

There were none.

6. Establish Special Town Meeting/Election Date for Board of Selectmen Vacancy

Kinney explained that the State statute and Town Charter sets out a procedure to be followed should a vacancy occur on the Board of Selectmen.

Laite made a motion, second by Gerritsen, that pursuant to 30-A M.R.S. Section 2528(4)(E) to shorten the time period for availability of nomination papers and the due date of nomination papers for candidates for Board of Selectmen for the December 15, 2020 special election as shown on the attached Notice of Availability of Nomination Papers. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

7. Meeting Minutes:

Laite made a motion, second by Gerritsen, that the Board approves the August 24, 2020 meeting minutes with Line 80 and Line 171 amended to indicate a State bond (line 80) and Gerritsen’s absence (line 171). Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

8. Request to be considered for Qualified Mooring Inspector Listing- Richie Osgood:

Kinney briefly explained the request and the applicable provision of the harbor ordinance.

Richie Osgood explained his qualifications and desire.

Laite made a motion, second by Ray, that Mr. Osgood’s name and credentials be forwarded to the Harbor Master and the Harbor Committee for their consideration for inclusion on their recommended list of qualified mooring inspectors for 2021. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

9. LIA Building/Beach School – Lincolnville Historical Society

Diane O’Brien and Rosey Gerry representing the Lincolnville Historical Society presented to the Board the desire of the LHS to assume ownership of the LIA Building/Beach School.

Laite made everyone aware that the Lincolnville Improvement Association currently leases the property from the Town.

O’Brien stated that the LHS can’t do anything until the town is behind it and the LHS owns the building.

Dunn stated that the Board hadn’t taken any action on this issue since the voters approved the article at town meeting. She asked that a discussion be added to the next Board agenda.

O'Brien stated the request was that ownership be transferred to the Lincolnville Historical Society not to the Lincolnville Improvement Association.

10. Waldo County Woodshed Discussion:

Bob MacGregor representing the Waldo County Woodshed briefly explained the basics of the program. The operations are funded by donations and grants. And that currently they have 9 pickup sites throughout the County with sites in Northport and Searsmont being the nearest to Lincolnville. Individuals make appointments to pick up 1/4 of wood at a time. No cost to the individual and no one is turned away.

In response to Laite's questioning, MacGregor explained that they need an area approximately 10'x16' and that in Northport they provide insurance.

Dunn inquired if it would be a benefit or a stretch to have a Lincolnville site. MacGregor answered yes to both. He emphasized that not having a site in Lincolnville doesn't preclude Lincolnville residents from participating.

Ray asked if there had been any problems. MacGregor state that both Northport and Belfast sites were on municipal property and have had no issues. All processing is done at the Searsmont site. MacGregor re-emphasized that people have to call to participate. (It is not a come when you want or first come first served).

Ray stated that not driving far in the winter would be beneficial.

Gerritsen thinks that it would be a good idea to research further.

The Board agreed by consensus to have Ray meet with MacGregor, Kinney, Road Commissioner Young and Peter Rollins to look at the sand/salt building site as a possible location and then report back to the Board.

11. Broadband Committee – Review Charge & Survey Mailer Discussion

The Board brainstormed ideas about how to and the need to disseminate the survey further including mailing options and sending home with LCS students. The school option to be explored further.

Gerritsen made a motion, second by Laite, that the broadband survey be sent out using Every Door Direct Mail (EDDM) with the necessary funds coming from contingency. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

So that the committee could discuss completing its charge and they were meeting on Thursday, the Board asked that the timeline and charge be added to the next agenda for further discussion.

12. Board, Committee, and Commission Appointment(s):

Laite moved to appoint Steve Hardy to the Cemetery Trustees as regular member with a term expiring June 2023. Second by Gerritsen. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Gerritsen moved to appoint Jane Hardy to the Cemetery Trustees as an Alternate member with a term expiring June 2021. Second by Laite. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Laite moved to appoint Steven Koltai and Cheryl Nevius to the Broadband Committee as regular members with terms expiring June 2021. Second by Gerritsen. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

13. Appointment of Municipal Officials:

Laite made a motion to appoint David Kinney to the position as Marine Harbor Master with a term ending in June 30, 2021. M. Ray seconded the motion. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Laite made a motion to appoint Gary Neville to the position of Deputy Marine Harbor Master with a term ending in June 30, 2021. Gerritsen seconded the motion. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Laite made a motion to appoint Justin Twitchell to the position of Inland Harbor Master with a term ending June 30, 2021. Gerritsen seconded the motion. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Laite made a motion to appoint Peter Rollins to the position of Emergency Management Director with a term ending June 30, 2021. Gerritsen seconded the motion. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Laite made a motion to appoint Don Fullington, III to the position of Fire Chief with a term ending June 30, 2021. Gerritsen seconded the motion. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

14. As Board of Assessors – Abatement Requests:

Laite made a motion that we suspend our meeting as the Board of Selectmen and that we convene as the Board of Assessors. Gerritsen seconded the motion. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Gerritsen made a motion that the Board grant abatement #2020-01 to Andrews Brewing Company in the tax amount of \$ 160.16 for personal property as the business has closed. Second by Laite. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Gerritsen made a motion that the Board grant abatement #2020-02 Elinor and Michael Weaver in the tax amount of \$ 566.72 to correct an error in the building assessment. Second by Laite. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Gerritsen made a motion that the Board grant abatement #2020-03 to Nicholas and Patricia Pope in the tax amount of \$ 659.12 to correct an error in the land assessment. Second by Laite. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Laite made a motion, second by Gerritsen, that the Board adjourn our meeting as the Board of Assessors and reconvene as the Board of Selectmen. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

15. Selectmen Update(s):

Laite noted that the upcoming MCSWC Board meeting has been cancelled.

16. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Laite made a motion, second by Gerritsen to approve the Treasurer's and Payroll Warrants. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

17. Adjourn:

Ray made a motion to adjourn. Laite seconded the motion. Vote: Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 4-0.

Respectfully submitted,

David B. Kinney
Town Clerk