

**BOARD OF SELECTMEN
MINUTES OF MEETING
September 23, 2019**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, and Town Administrator, David Kinney

Excused: Jon Fishman

The quote was read by Selectman Barrows.

1. Citizens' Forum:

None offered.

2. Administrator's Report:

- **Heat Pumps:** Kinney reported that some type of vermin has chewed the insulation on the heat pumps. Central Extermination Services to assist in the remediation. A quote from Maritime Energy to replace the insulation and add a hard-plastic cover is being sought.
- **Lincolnvile Sewer District:** Apparently the District received two bids, however, both bids were substantially higher than the monies allowed, which they can't afford. The District is contemplating possibly breaking up the project and bidding it out in three sections. The first bid would be for the treatment plant, second would be for piping in the roadways and the third being the grinder pump stations.
- **Lincolnvile Fire Station:** Kinney reported at the last meeting, that the pressure relief valve had let go, the repair to the relief valve has been done, along with a replacement to the expansion tank. Kinney also reported that the water from the relief valve had done some damage to the drywall but that most of the water was coming down the chimney. The damaged drywall and has since been removed by Servpro and will be replaced by Adam Hills.
- **Lincolnvile Fire Station Chimney:** Larry Hooper will be submitting a price to the Town to construct a masonry cap for the top of the chimney at the Lincolnvile Fire Station.

Laite noted as a citizen and taxpayer of Lincolnville, he felt that it would be in the Town of Lincolnville's best interest to have some sort of a system to monitor, fire, burglar and environmental issues.

The Board decided to put this topic of discussion on a future agenda.

- **Lincolnville Improvement Association:** Kinney noted that he recently received an addendum to the structural report regarding the exploration that was done by removing part of the ceiling on the first floor, to look at the floor joist and support for the second floor.

During a recent site visit from Gartley & Dorsky, it was noted that the floor is structurally deficient for its current use and any conceivable proposed use and they recommended some additional field verification. Kinney to meet with the LIA and Lincolnville Historical Society.

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Laite made a motion that the Board approves the September 9, 2019 meeting minutes as amended. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

6. Possible Float Storage on Town Property – Monroe & Goodwin:

Jill Goodwin, from Monroe & Goodwin, came before the Board to request approval from the Board again this year to use Town property to store floats.

Dunn proposed increasing the rate from last year, for float storage.

Barrows was in favor of charging the same this year as last year, (\$600.00) and suggested that the Board will consider re-evaluating the storage fees for next year.

Barrows made a motion to authorize the Town Administrator to sign an agreement on behalf of the town that allows the use of town-owned property for float storage by Monroe and Goodwin, Inc. on essentially the same as last year. Gerritsen seconded the motion. The motion passed on a 4-0-0 vote.

The Board thanked Jill Goodwin for attending the meeting.

7. MCSWC Update and Manager Introduction – Owen Casas, MCSWC Board Chair and T. Baridi Nkokheli, MCSWC Manager:

Mid-Coast Solid Waste Corporation Board Chair, Owen Casas came before the Board to introduce the new MCSWC manager, T. Baridi Nkokheli and gave a brief update on some of the activities at the landfill.

Nkokheli introduced himself and announced that he is excited to be in the State of Maine and looks forward to being the new MCSWC manager. He told the Board that he is always in the office 1-2 hours before the facility opens, and happy to answer any questions regarding any of the ongoing issues.

The Board welcomed Nkokheli and thanked him for attending the meeting.

8. Committee Chair and Department Head Update(s):

- Wage & Personnel Policy Board:

The Lincolnville Select Board recently charged the Wage & Personnel Policy Board with the task of reviewing the Town of Lincolnville's Administrative Assistant job description and compensation and compares this to other comparable towns.

The Board requested this task be completed no later than August 1, 2019.

The Wage & Personnel Policy Board members are Chair, Stacey Parra, Vice-Chair, Betty Johnson, Secretary, Vicki Eugley, and Sandra Thomas.

Chair of the Wage & Personnel Policy Board, Stacey Parra, came before the Board with an update on the recent reviews done by the Wage & Personnel Policy Board. The Wage &

Personnel Policy Board felt that there was a need for modification to the pay scale, by adding Step 7, and in addition to that, the Board felt there was a need to increase from the bottom up, by \$1.00 an hour.

The Wage & Personnel Policy Board would be amendable to reviewing it again before the next budget cycle.

Laite made a motion that the Board accept but not yet implement the pay scale changes as recommended by the Wage & Personnel Policy Board, that the Board instructs the Town Administrator to explore the options to implement these recommendations and to report to these options to the Board for our consideration at our next meeting. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

The Board thanked Stacey Parra and the Wage & Personnel Policy Board for all their work with their recommendations.

9. Disposition of Lien Acquired Property (Tax Map 6, Lot 62):

Doris Moran previously requested that the Town allow she and her husband to re-purchase the property on Scoppa Road. Kinney stated that the ordinance allows for re-purchase with the total amount paid in full within 30 days.

Gerritsen made an amended motion that the Board authorize the sale of the lien acquired property, Map 6 Lot 62, on the Scoppa Road, to the former owners in accordance with the Town of Lincolnville Ordinance for the Maintenance, Administration, and Disposition of Municipal Lien Acquired Property once full payment of all outstanding taxes, unassessed taxes, municipal liens, interest, and all other costs is received. Laite seconded the motion. The motion passed on a 4-0-0 vote.

10. Application for Pole Location(s):

Martin Corner Road:

Gerritsen made a motion that the Board approves and sign the Location Permit (CMP Job # 10300573630) for a new pole to be located adjacent to the Martin Corner Road. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Moody Mountain Road:

Gerritsen made a motion that the Board approves and sign the Location Permit (CMP Job # 10300575240) for a new pole to be located adjacent to the Moody Mountain Road.

11. Possible Adjustments to Municipal Agent Fees (LD 917):

Laité made a motion that the municipal agent fee is set at \$5 for each renewal registration and the agent fee for new registrations be set at \$6. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

12. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Gerritsen made a motion that the Board approves the Treasurers and Payroll Warrants. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

13. Adjourn:

Barrows made a motion to adjourn. Laité seconded the motion. The motion passed on a 4-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant