



## **TOWN OF LINCOLNVILLE**

493 HOPE ROAD

LINCOLNVILLE, MAINE 04849

TEL: 207-763-3555 FAX: 207-763-4545

www.town.lincolnvill.me.us

### **Town of Lincolnville Broadband Committee Charge**

#### Description and Purpose

The goal of the Lincolnville Board of Selectmen is to see that affordable broadband service of at least symmetrical 100 mbps is available to all residents by means of a "fiber-to-the-home" connection. Therefore, the Board of Selectmen pursuant to the Town Charter (Article III, Section 3.01.C.4 and Article V, Section 5.06.C.) hereby create a Broadband Committee for the purpose of providing the Board of Selectmen with 1) ongoing information regarding the pros, cons, options, and costs involved in getting broadband service to unserved or underserved areas of Town; and 2) assistance with Broadband efforts/inquiries that the Town or Board of Selectmen choose to pursue.

#### Qualifications for Committee Membership

1. An interest in stated purpose of the committee
2. A resident (either permanent or seasonal) of the Town of Lincolnville
3. Appointment by the Board of Selectmen

#### Membership

- A. One or two members of the Board of Selectmen
- B. Up to 8 members of the public

All members appointed to this committee shall be voting members and all votes shall carry equal weight.

#### Meetings

1. Meeting are to be publicly accessible, broadcast, and recorded.
2. Meeting schedule and duration shall be determined by the committee's voting members.
3. All meetings shall be conducted following the Town Charter and the Town of Lincolnville's Committee Roles and Guidelines

#### Charge


1. Elect a Chairman, Vice Chairman, and Secretary
2. Submit minutes of each meeting to the Town Office in a timely fashion for inclusion in the upcoming Board of Selectmen packet.
3. Interview Feasibility Consultant applicants and recommend to the Board of Selectmen those that seem most qualified
4. Oversee work of Feasibility Consultant, including joint interim efforts that may include community meetings as well as community help in mapping existing infrastructure

Approved; September 27, 2021

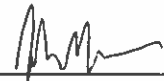
5. Forward with comment the Feasibility Study recommendations to the Board of Selectmen
6. Move forward with any Selectboard recommendations or supplemental charge arising from "5." Provide regular updates in addition to Committee minutes.

Timeline: Unless the committee identifies a critical time element (such as a grant deadline) we establish that the deadline for completing this work and making a final recommendation to the Board as September 27, 2022. Unless the charge or timeline is amended by Board action, this ad hoc committee shall be disbanded as of September 30, 2022.

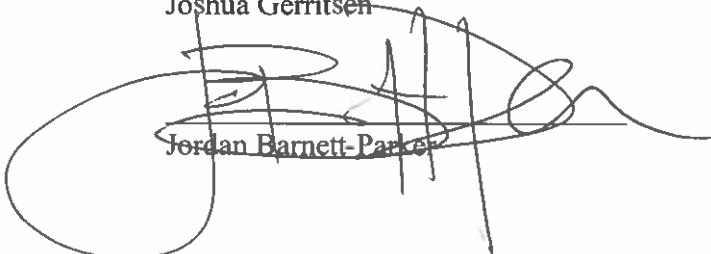
**Given under our hands, this 27th day of September, 2021.**

  
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Ledleah Dunn, Chairman

  
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Keryn Laite, Jr., Vice Chairman

  
\_\_\_\_\_  
Joshua Gerritsen

  
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D. Mike Ray

  
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Jordan Barnett-Parke