



## **TOWN OF LINCOLNVILLE**

493 HOPE ROAD

LINCOLNVILLE, MAINE 04849

TEL: 207-763-3555 FAX: 207-763-4545

[www.town.lincolnvill.me.us](http://www.town.lincolnvill.me.us)

### **Town of Lincolnville Broadband Committee Charge**

#### Description and Purpose

Reliable and affordable broadband service is essential in today's world. Currently in Lincolnville approximately 75% of homes have access to broadband internet service. In today's "connected" world the remaining 25% are considered underserved or unserved (receive no broadband service or service less than 25 Mbps download and 3 Mbps upload). While in most of rural Maine these percentages would be hard to imagine, the goal of the Lincolnville Board of Selectmen is to see that no resident is left behind and that affordable broadband service is available to all (100% of residents have access). Therefore, the Board of Selectmen pursuant to the Town Charter (Article III, Section 3.01.C.4 and Article V, Section 5.06.C.) hereby create a Broadband Committee for the purpose of providing the Board of Selectmen with information regarding the pros, cons, options, and costs involved providing broadband service to unserved or underserved areas of Town.

#### Qualifications for Committee Membership

1. An interest in stated purpose of the committee
2. A resident (either permanent or seasonal) of the Town of Lincolnville
3. Appointment by the Board of Selectmen

#### Membership

- A. One or two members of the Board of Selectmen
- B. Up to five members of the public

All members appointed to this committee shall be voting members and all votes shall carry equal weight.

#### Meetings

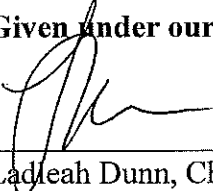
1. All meetings are to be open to the public. Meeting are to be held at the Town Office as a publicly accessible space and so that if appropriate the meeting can be broadcast and recorded.
2. Meeting schedule and duration shall be determined by the committee's voting members.
3. All meetings shall be conducted following the Town Charter and the Town of Lincolnville's Committee Roles and Guidelines

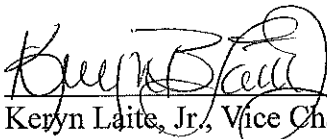
Charge

1. Elect a Chairman, Vice Chairman, and Secretary
2. Submit minutes of each meeting to the Town Office in a timely fashion.
3. Document in what areas of Town are currently served by broadband infrastructure and where gaps in service exist (the underserved or unserved areas)
4. Seek confirmation that the Board's goal of 100% access to broadband is also the goal of the community
5. Explore available options to provide broadband service to underserved or unserved areas
6. Identify any municipal procedures, policies, rules or ordinances that have the effect of delaying or increasing the cost of broadband infrastructure deployment
7. Identify any actions the Town might take to advance the provision of broadband service to unserved or underserved areas
8. Coordinate education and outreach
9. Make a recommendation to the Board of Selectmen as to what course of action the committee believes is in the best interest of the Town as a whole.

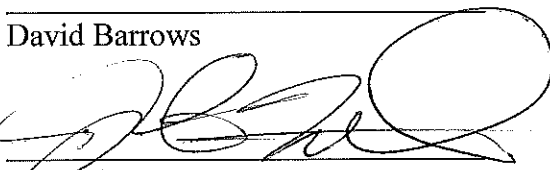
Timeline: Unless the committee identifies a critical time element (such as a grant deadline) we establish that the deadline for completing this work and making a recommendation to the Board as June 10, 2020. Unless the charge or timeline is amended by Board action, this ad hoc committee shall be disbanded as of June 30 2020.

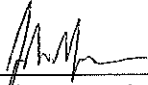
**Given under our hands, this 23<sup>rd</sup> day of December 2019.**

  
\_\_\_\_\_  
Ladeah Dunn, Chairman

  
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Keryn Laite, Jr., Vice Chairman

\_\_\_\_\_  
David Barrows

  
\_\_\_\_\_  
Jon Fishman

  
\_\_\_\_\_  
Joshua Gerritsen